AGENDA

Day 1 -

8:00 Welcome and Introductions
(Gary Hines)
Class introductions

1.1. Overview of Safety Management Systems
   1.1.1. Why Are You Here?
   1.1.2. What are our Common Objectives?
(Mark Hereth & Mike McGonagill)

Break

1.2. Application of Safety Management Systems in Other Industries
   1.2.1. What is Value of Safety Management Systems?
   1.2.2. What has been the Impact of Safety Management Systems?
(Mark Hereth & Mike McGonagill)
   • Commercial aviation
   • Refining

Date | Location
--- | ---
September 14-15, 2016 | Atlanta Gas Light
| 2nd Floor, 30 Peachtree Pl.,
Atlanta, GA
• Petrochemicals and chemicals  
• Gas processing  
• Utilities  
• Medical product  

1.3 Exercise 1: Concept of an Elevator Speech  
1.3.1: “What would you say right now if asked?”  
1.3.2: “What would you like to be able to say?”  
1.3.3: “What do you need over the next day and half?

Lunch

1.4. Overview of the Relevant Standards used in Management Systems  
(Mark Hereth & Mike McGonagill)  
API 1173 and comparable standards such as:  
• API 570  
• PAS 55  
• ISO 55000  
1.4.1: Exercise 2: 3 Individual Element Review  
a. Strongest  
b. Weakest

Break

1.5. Requirements of Each Element of API RP 1173  
(Mark Hereth & Mike McGonagill)  
Use of the “Place Mat”

1.6. Wrap-up Day 1  
(Mark Hereth & Mike McGonagill)

1.7. Homework Assignment  
• Review 3 Individual Elements (Strongest/Weakest)  
• Review Elevator Speech

5:00 Adjourn Day 1

Day 2 -

8:00 2.1. Questions from Day 1  
(Mark Hereth & Mike McGonagill)  
2.1.1: Feedback on changes to 3 Individual Elements  
2.1.2: Feedback on changes to Elevator Speech

2.2. Continuation of Discussion of Elements of API RP 1173
2.3. How to Get Started – Building Upon Existing Elements (Mark Hereth & Mike McGonagill)

2.3.1 The Idea of “Build Upon”

2.3.2: Exercise 3: “What are the foundation(s) you want to build upon?”

• Creation of your list (with an Elevator Speech Focus)
  Examples Followed By Discussion

Break

2.3. How to Improve

2.3.1 “Management Reviews: The Key to Continuous Improvement” (Mark Hereth & Mike McGonagill)

Exercise 4: Creation of Agenda for Management Reviews

• The first one
• One in a year
• One in three years
• Sharing of same
  Examples Followed By Discussion

2.5. The Role of Safety Culture (Mark Hereth & Mike McGonagill)

Examples Followed By Discussion

Break

2.6. How to Evaluate the State of Development and Implementation – Maturity Models (Mark Hereth & Mike McGonagill)

Examples Followed By Discussion

2.8. Discussion and Wrap-up

• Finalization of Elevator Speeches and Agendas (Mark Hereth & Mike McGonagill)

5:00 Adjourn Day 2