Mutual Assistance & Emergency Management Workshop

May 13 - 15, 2015
DoubleTree by Hilton Nashville Downtown
Nashville, TN

AGENDA

Wednesday, May 13th

9:30 am  SGA Emergency Management Committee Meeting

11:30 am  Workshop Registration & Check In

1:00 pm  Welcome and Introductions
         Mike Leger, Entergy

         Welcome to Nashville
         Keith Napier, Piedmont Natural Gas

1:15 pm  Presentation of the 2015 Emergency Management Award

1:20 pm  Internal Emergency Response Training Programs
         •  Crisis Management Training Program
            Mike Schormann, The Laclede Group
         •  Facilitated Roundtable

2:45 pm  SGA Mutual Assistance Program Update
         Kent Hobart, Southern Gas Association

3:15 pm  Refreshment Break

3:30 pm  Asset Security
         Chip Johnson, The Johnson Group LLC
         •  Cyber security
         •  Physical assets security
         •  Lessons learned from actual security incidents
         •  The impact on business continuity
         •  What does best practice operational response look like?
- Engaging with public sector agencies during an event.

5:00 pm  
**Adjourn**

5:30 to 6:30 pm  
**Reception**

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**Thursday, May 14**

7:00 am  
**Continental Breakfast**

8:00 am  
**Incident Command System**  
*Glen Boatwright, York County Natural Gas Authority*

Are you prepared for when an emergency happens and emergency officials show up on the scene? Do you know the protocol that emergency responders have been trained to follow all across the country? Be prepared by knowing their terms, implementation methods, and how to turn over authority from one individual to another in an effective manner.

9:30 am  
**Refreshment Break**

9:45 am  
**Working with Emergency Response Agencies**  
*Glen Boatwright, York County Natural Gas Authority*

Emergency officials are the critical piece to making any pipeline incident a success for both your company, but more importantly for the surrounding general public.

11:30 am  
**Lunch**

12:30 to 3:00 pm  
**Dealing with the News Media**  
*Neil Nixon, Nixon & Associates*

Ever had a microphone in your face when you least expect it – or when you least think you need it? Do you think that a camera with a spotlight on it is too intimidating to be able to effectively respond to the media? Learn what to say and specifically what not to say when the media comes to you wanting information on a pipeline incident.

2:00 pm & 3:45 pm  
**Afternoon Refreshment Breaks**

3:00  
**Mock Emergency Drills**  
*Neil Nixon, Nixon & Associates*  
*Glen Boatwright, York County Natural Gas Authority*

This group exercise will utilize simulated events, one transmission and one distribution, to put into action things learned through the workshop components. Class participants will be given different roles to play
during the exercise and then group dialogue will wrap up this session.

5:00 pm  Adjourn

Friday, May 15th

7:00 am  Continental Breakfast

8:00 am  Effective Emergency Plans  
Neil Nixon, Nixon & Associates  
Glen Boatwright, York County Natural Gas Authority  

An effective emergency plan is the cornerstone of any comprehensive emergency management program. This session will focus on strategic and tactical emergency plan recommendations attendees can use in developing their plans or evaluating their existing plans.

9:15 to 9:30 am  Refreshment Break

9:30 to 11:30 am  Exercise Design and Execution  
Neil Nixon, Nixon & Associates  
Glen Boatwright, York County Natural Gas Authority  

Exercises are a valuable tool to evaluate the quality of your emergency plan and training. This session will focus on tabletop exercises, full scale drills, case studies and demonstrations.

11:30 am  Workshop Concludes